



Office of Accreditation and Teacher Quality
700 Governors Drive
Pierre, South Dakota 57501

Endorsement Application Instructions & Requirements

Note: This form should be used ONLY if you are adding an endorsement. If you wish to add an endorsement at renewal time, complete the renewal application.

After, July 1, 2005, all preparations and endorsements will need to be validated with an approved Praxis II test where available. The areas requiring a test are indicated below in color. Additional information on the required tests and the passing scores can be found at:

<http://doe.sd.gov/oatq/praxis/docs/testreq.pdf>

To add an endorsement to your certificate, you need to submit one or more of the following:

- 1) Transcripts to document completion of coursework if there is no Praxis II test available (these endorsements are indicated in red below);
- 2) Transcripts to document completion of coursework AND a copy of the Praxis II test score report from Educational Testing Services for those endorsements that require a test (these endorsements are indicated in blue below); or
- 3) A copy of the Praxis II test score report from Educational Testing Services if you are adding the endorsement with a passing test score only (these endorsements are indicated in green below).

Any action requested by the holder which warrants the review of certification records or issuance of a new certificate is subject to \$20 processing fee as laid out in § 24:15:03:05.

If you have any questions regarding this process, email the office at: certification@state.sd.us.

APPLICATION FOR AN ENDORSEMENT

Department of Education

Office of Accreditation and Teacher Quality, 700 Governors Drive, Pierre, SD 57501

Phone 605-773-3553

Social Security Number

Date of Birth

Last Name

First

Initial

Phone (Day)

Street Address

Phone (Evening)

City

State

Zip+4

Email (personal)

Email (work)

Refer to the preparation and endorsement listing and indicate below which endorsement(s) you want added to your certificate.

Indicate the endorsement(s) you wish to add to your certificate:		Evaluate the endorsement(s) based on coursework only (those endorsements in red or violet below)	Evaluate the endorsement(s) based on coursework & Praxis II test score (those endorsements in blue below)	Evaluate the endorsement(s) based on my Praxis II test score (those endorsements in green or violet below)	Evaluate the endorsement(s) based on documentation of work experience, certificate of completion and coursework, professional development plan (pdp).
#	Endorsement	Transcripts required	Transcripts & Test Score report	Test Score Report	Work experience Cert of completion PDP

Note: After July 1, 2005, certain preparations and endorsements need to be validated with a Praxis II test. The colors indicate the following:

Blue – Indicates that both coursework *and* the designated test must be completed to add a major and/or endorsement in the content area(s) to a certificate.

Green – Indicates tests that may be taken without verification of coursework to add an endorsement(s) to a certificate. (Note: These tests cannot be taken to obtain majors. Other states may not accept endorsement level of preparation for certification.

Red – Indicates there is no test for this area and that coursework must be completed to add a major and/or endorsement to a certificate.

Violet – Indicates that the endorsement may be added with either coursework OR the appropriate test.

Pink – Indicates that the endorsement may be added with documentation of work experience / certificate of completion and coursework / professional development plan (pdp).

Additional information on the required tests can be found at:

<http://doe.sd.gov/oatg/praxis/docs/testreq.pdf>

Administrators

Administrative Authorizations

- ___ 350 PK-12 Principal Endorsement
- ___ 351 PK-8 Elementary Principal Endorsement
- ___ 352 7-12 Secondary Principal Endorsement
- ___ 354 Superintendent Endorsement

School Service Specialists

School Service Specialists Authorizations

- ___ 405 B-21 School Psychological Examiner Endorsement
- ___ 452 School Library/Media Endorsement
- ___ 455 Business Official Endorsement

Teachers

Teacher Authorizations

- ___ 251 Birth PK Education Endorsement
- ___ 252 K-12 Mathematics Specialist Endorsement
- ___ 253 K-12 Science Specialist Endorsement
- ___ 258 K-12 Gifted Endorsement
- ___ 259 K-12 Deaf Endorsement
- ___ 263 K-12 Blind/Visually Impaired Endorsement (24:15:06:37)
- ___ 264 Kindergarten Endorsement
- ___ 265 Middle School Endorsement
- ___ 267 Birth PK Special Education Endorsement
- ___ 268 K-8 Special Education Endorsement (24:15:06:40)
- ___ 269 7-12 Special Education Endorsement (24:15:06:40)
- ___ 270 K-12 Special Education Endorsement (24:15:06:40)

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Section Break (Continuous)

Art Education

- ___ 6200 K-12 Art Education Endorsement (24:15:06:14)

Coaching Endorsements–Varsity Head

Coach (24:16:08:58)

- ___ 7011 Basketball
- ___ 7012 Football
- ___ 7013 Golf
- ___ 7014 Gymnastics
- ___ 7015 Swimming
- ___ 7016 Tennis
- ___ 7017 Track/Cross Country
- ___ 7018 Volleyball
- ___ 7019 Wrestling
- ___ 7020 Soccer

Other Coaching Endorsements–All Sports

- ___ 7021 7-12 Assistant Varsity Coach
- ___ 7022 Middle School/Junior High Coach
- ___ 7023 K-8 Elementary Coach

Educational Technology

- ___ 6710 K-12 Educational Technology Endorsement * (24:15:06:16)

Health/Physical Education

- ___ 6310 K-12 Comprehensive School Health Education Endorsement (24:15:06:15)
- ___ 6320 K-12 Physical Education Endorsement (24:15:06:19)
- ___ 6330 K-12 Adapted Physical Education Endorsement

(24:15:06:20)

Language Arts Education

- ___ 5710 7-12 Language Arts: English Education Endorsement (Composition/Grammar) (24:15:06:06 (1))
- ___ 5720 7-12 Language Arts: English Education Endorsement (Literature) (24:15:06:06 (3))
- ___ 5760 Language Arts: Speech/Debate/Drama/Theater Endorsement (24:15:06:06 (6))
- ___ 5770 Language Arts: Composition/Grammar/Mass Communications Endorsement (24:15:06:06 (7))
- ___ 5780 Language Arts: Literature and Composition/Grammar Endorsement (24:15:06:06 (8))
- ___ 5730 7-12 Language Arts: Speech/Debate Endorsement (24:15:06:06 (5))
- ___ 5740 7-12 Language Arts: Drama/Theater Endorsement (24:15:06:06 (2))
- ___ 5750 7-12 Language Arts: Mass Communications Endorsement (24:15:06:06 (4))

Mathematics Education

- ___ 5800 7-12 Mathematics Education Endorsement (24:15:06:07)

Middle Level Education Endorsements

- ___ **2001** 5-8 Middle Level Education Endorsement–
Language Arts (24:15:06:04(1))
- ___ **2002** 5-8 Middle Level Education Endorsement – Social
Science (24:15:06:04 (4))
- ___ **2003** 5-8 Middle Level Education Endorsement –
Natural Science (24:15:06:04 (3))
- ___ **2004** 5-8 Middle Level Education Endorsement–
Mathematics (24:15:06:04 (2))

Music Education

- ___ **6510** K-12 Music Education – Vocal Music
Endorsement (24:15:06:18)
- ___ **6520** K-12 Music Education – Instrumental Music
Endorsement (24:15:06:18)

Science Education

- ___ **5910** 7-12 Science Education – Biology Endorsement
(24:15:06:08 (1))
- ___ **5920** 7-12 Science Education – Chemistry Endorsement
(24:15:06:08 (2))
- ___ **5930** 7-12 Science Education –Physics Endorsement
(24:15:06:08 (3))
- ___ **5940** 7-12 Science Education – Physical Science
Endorsement 24:15:06:08 (5))
- ___ **5950** 7-12 Science Education – Earth Science
Endorsement (24:15:06:08 (4))

Social Science Education

- ___ **6010** 7-12 Social Science Education - History
Endorsement (24:15:06:09 (2))
- ___ **6020** 7-12 Social Science Education - Political Science
Endorsement (24:15:06:09 (4))
- ___ **6030** 7-12 Social Science Education - Geography
Endorsement (24:15:06:09 (3))
- ___ **6040** 7-12 Social Science Education - Economics
Endorsement (24:15:06:09 (1))
- ___ **6050** 7-12 Social Science Education - Sociology
Endorsement (24:15:06:09 (6))
- ___ **6060** 7-12 Social Science Education - Psychology
Endorsement (24:15:06:09 (5))
- ___ **6080** K-12 South Dakota Indian Studies Endorsement
(24:15:06:21)

Stand Alone Instructor Endorsements

- ___ **6810** 7-12 Driver Education Endorsement– Instructor
(24:15:06:30)
- ___ **8002** Junior ROTC Education Endorsement
(24:15:06:31)
- ___ **9011** K-12 American Sign Language Education
Endorsement (24:15:06:27)
- ___ **9013** K-12 Braille Education Endorsement
(24:15:06:28)

Vocational-Technical Education

- ___ **5200** 7-12 Business Education Endorsement
(24:15:06:11)
- ___ **5300** 7-12 Marketing Education Endorsement
(24:15:06:12)
- ___ **5505** Occupational Child Care (24:15:06:10)
- ___ **5506** Occupational Foods (24:15:06:10)
- ___ **5610** 7-12 Technology Education Endorsement
(24:15:06:13)
- ___ **6101** Auto Body (24:15:06:10)
- ___ **6102** Auto Mechanic (24:15:06:10)
- ___ **6104** Carpentry (24:15:06:10)
- ___ **6105** Drafting (24:15:06:10)
- ___ **6107** Electronics (24:15:06:10)
- ___ **6108** Graphic Arts (24:15:06:10)
- ___ **6109** Welding (24:15:06:10)
- ___ **6110** Machine Tool (24:15:06:10)
- ___ **6111** Cook / Chef (24:15:06:10)
- ___ **6113** Radio TV Production (24:15:06:10)
- ___ **6114** Health Sciences (24:15:06:10)
- ___ **6118** Graphic Design (24:15:06:10)
- ___ **6141** Computer Assisted Manufacturing (24:15:06:10)
- ___ **6160** Architectural Drafting (24:15:06:10)
- ___ **6162** Technical Drafting (24:15:06:10)
- ___ **6721** Computer Networking (24:15:06:10)
- ___ **6722** Computer Repair and Maintenance (24:15:06:10)
- ___ **6723** Cabling (24:15:06:10)

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World Languages Education

- ___ **5410** K-12 Latin Endorsement (24:15:06:24)
- ___ **5420** K-12 French Endorsement (24:15:06:24)
- ___ **5430** K-12 German Endorsement (24:15:06:24)
- ___ **5440** K-12 Spanish Endorsement (24:15:06:24)
- ___ **9002** K-12 Instructor Lakota Languages Endorsement
(24:15:01:01(10))
- ___ **5790** K-12 Other Languages Endorsement (24:16:08:49)
- ___ **5791** K-12 English as a New Language Endorsement
(24:15:06:25)